

**STATE BOARD OF TECHNICAL EDUCATION AND TRAINING
TELANGANA :: HYDERABAD**

From
Er. A. Pullaiah,
M.I.E., M.I.S.T.E., F.I.E.,
Secretary,
State Board of Technical Education and
Training, Sankethika Vidya Bhavan,
Masab Tank, Hyderabad – 500 028.

To
The Principal of Government
and Private Polytechnics in the
State of Telangana.

Sir,

Sub:- SBTET – Academics – Pin and Biometric attendee ID
Generation of the students admitted in I year during the A.Y.
2023-24 – Instructions on Readmission and Biometric
attendance - Regarding.

Ref:- This office Lr. No. SBTET-B/GEN/AC/2/2019-ACADEMIC
SECTION – 1, Dated: 17-06-2023

With reference to the subject and reference cited above, it is to inform
that, the class work for I, III & V Semesters for the A.Y 2023-24 commences
from 15-07-2023 onwards and the Orientation Programme for I Semester
commences from **10-07-2023 to 14-07-2023 (5 days)**.

Therefore, all the Principals of Government and Private Polytechnics are
informed to instruct the respective Head of Sections to following the following
instructions:

1. Login in the SBTET website www.sbtet.telangana.gov.in -- > College
Head login and enter the Aadhar number of the newly admitted
students and make them Aadhar authenticate by using USB Biometric
authentication device. Once the student is authenticated with Aadhar,
Student PIN number and Biometric Attendee ID will be generated in
the system, and then the Head of Section concerned should direct the
students to give Biometric attendance regularly with the newly
generated Biometric attendee ID in BMS machine. The last date for
pin generation is **15-07-2023**.
2. The students have to give their attendance through BMA devices
/IRIS devices / Face recognition with a minimum gap of 6 hours in
between two punches (P). Further, if the gap between the two
punches is less than 3 hours or there is a Single Punch (E), it will be
treated as absent and if the gap between 3 hours to less than 6 hours,
it will be treated as Half Day present (HP).
3. If any student faces Aadhar authentication problems/not recognizing
fingers, the Principals are requested to contact District Co-Ordinator,
TSTS to arrange for facial recognition machines immediately.

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4. The attendance will be calculated based on the BMA/IRIS/Face recognition data only. Manual attendance will not be considered. Therefore, you are requested to instruct the HOD's and staff to inform the students about the attendance for every fortnight (to be placed in notice board) and to parents every month. No further correspondence will be entertained regarding the consideration of attendance.
5. The Re-admissions (if any) should be completed within 15 days for all Diplomas' and 30 days for Diploma in Pharmacy. It is also informed to select the readmission tab in college login <https://sbtet.telangana.gov.in/> - college login and readmit the students and complete the KYC process and then only the attendance of the students will be enabled and permission will be given to enter marks of the students concerned.

Therefore, the Principals of Government and Private Unaided Polytechnics are requested to pay personal attention on the above instructions scrupulously.

Yours faithfully,

Signed by Akuti Pullaiah

Date: 01-07-2023 11:32:11

Reason Approved

SECRETARY